

GRAND ISLAND MEMORIAL LIBRARY
1715 Bedell Road*Grand Island, New York 14072-1796*773-7124

BOARD OF TRUSTEES REGULAR MEETING
THURSDAY, NOVEMBER 10TH, 2022 @ 4:30 PM
LIBRARY MEETING ROOM

CALL TO ORDER: The meeting was called to order by President Crawford at 4:32 PM.

ROLL CALL: Present were:

President Richard Crawford

Vice President Jill Banaszak

Secretary Agnes Becker

Library Director Bridgette Heintz

Treasurer Pat Rizzuto

MINUTES

Trustee Banaszak made a motion to accept the minutes of the October 3, 2022 meeting. Trustee Rizzuto seconded the motion. Motion passed. 4-0

PERIOD FOR PUBLIC EXPRESSION

No speakers came forward.

FINANCIAL REPORTS

The financial reports were received, reviewed, and filed for audit.

CLAIMS AUDIT ABSTRACT REPORT

The audited vouchers were reviewed and will be authorized by Trustee Banaszak.

CORRESPONDENCE

Donations and condolence cards in memory of Dick Earne were received. Donations are listed in the Director's Report.

DIRECTOR'S REPORT

The complete Director's report is attached.

UNFINISHED BUSINESS

- a. Banking Update
On 10/11/22 the M&T account was closed and the balance of \$1,464.86 was deposited in the new business checking account at Northwest Bank. Signatories on all accounts at Northwest Bank have been updated,
- b. Long Range Plan
Received 98 responses to the survey. The Board will meet on 11-28-22 following the Reading Garden meeting to review the responses.
- c. Trustee Vacancy
The Trustee vacancy has been advertised. The deadline for applications is 12-2-22. The Board may meet on 12-5-22 to interview candidates.
- d. Reading Garden Committee
Trustees Rizzuto and Crawford will be added to the committee consisting of Trustees Banaszak and Becker, Rotarian Sherry Miller, Peggy Koppman of the Cinderella Isle Garden Club and Director Heintz. The first planning meeting will be on 11-28-22 at 5:00 PM.

NEW BUSINESS

- a. Trustee Term ending 12-31-22
The term of Trustee Becker will end 12-31-22. She will send a letter to the Town Board indicating that she is interested in continuing as a Trustee.
- b. Claims Audit Policy and Procedure
Proposed procedure updates for the Claims Audit Policy were proposed, reviewed and filed.
- c. Proposed 2023 meeting dates
The following Library Board meeting dates were proposed:
1-12-23
3-9-23
5-11-23

RECEIVED
2023 JAN 25 AM 8:49
TOWN CLERK
GRAND ISLAND NY

Special meeting in July

9-14-23

11-9-23

d. 2023 Library Service Hours

Director Heintz presented rationale for proposing service hours that include closing Mondays. The Board decided to table a vote on the proposal and discuss it at the Long Range Plan meeting on 11-28-22 at 6:00 PM.

PUBLIC EXPRESSION

No speakers came forward.

ADJOURNMENT

Trustee Rizzuto moved to adjourn the meeting at 5:40. Trustee Banaszak seconded the motion. Motion passed 4-0.

NEXT MEETINGS

Memorial Garden Meeting, Monday, 11-28-22 @5:00 PM

Long Range Plan Meeting, Monday, 11-28-22 @6:00 PM

Interviews for Trustee vacancy, possibly Monday, 12-5-22

Regular Meeting, January 12, 2023